

No.....

For Department

For P.G. Central Office

<b>Index No.</b> .....
<b>Date of Receipt</b> .....

<b>B.C.No. /B.D.No.....Date</b> .....
<b>Date of Issue</b> .....

**APPLICATION FORM FOR ADMISSION INTO  
P.G. & DIPLOMA COURSES  
BERHAMPUR UNIVERSITY**

**ACADEMIC SESSION – 2010-11**

Paste Recent Passport size Photograph duly attested at the front
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Application for Admission into .....

**(Mention the name of the Course)**

1. Name of the Applicant (Surname first)  
(In **BLOCK LETTERS**) \_\_\_\_\_
2. (a) Sex : Male / Female
- (b) Nationality : \_\_\_\_\_
3. Date of Birth : Date                      Month                      Year
4. Father's / Guardian's Name : \_\_\_\_\_
5. Mother's Name : \_\_\_\_\_

6. (a) Permanent Address (in detail) : 

Email: Telephone with STD Code/Mobile:
Email: Telephone with STD Code/Mobile:
- (b) Present address for correspondence  
(in **BLOCK LETTERS** and in detail) :

7. Berhampur University Registration No  
(For students of Berhampur University): \_\_\_\_\_

8. Mention if admission is claimed under  
Reserved quota or concession claimed  
under Sports/Games (Please ✓ whichever  
is applicable)
 

S.C. / S.T.
Physically Disabled/Challenged
Bichhinanchala
Sports
Working Journalist

9. (a) Qualifying Degree Examination (Passed / Appeared) : \_\_\_\_\_  
 (b) Specify the subjects taken at the Degree level indicating HONOURS subject, if any : \_\_\_\_\_  
 (c) Name of the University/Institution from which passed/appeared : \_\_\_\_\_  
 (d) Bank Draft No. and Date and Amount (Fee for Admission / Processing Fee) : \_\_\_\_\_

10. EDUCATIONAL QUALIFICATIONS

Name of the Examination	University/ Council/Board	Year	Divn. and Distn.	Marks secured	Maximum marks
(a) H.S.C. or equivalent					
(b) Intermediate/+2					
(c) Degree Exam. B.A./B.Sc./B.Com./B.E.S./ B.I.T./B.E./M.B.B.S.					
(d) LL.B					
(e) Any other					

**Note: Candidates are required to submit attested copies of mark sheets (year-wise) and certificates of all the above examinations.**

10. **Declaration/Undertaking:**

I declare that the particulars furnished in this form are true to the best of my knowledge and belief and as per my certificates and valid official documents. I further declare that in case any of the above information is found to be incorrect at any time, I shall be liable to forfeit my seat and to such penal action as the University may deem appropriate.

I undertake to abide by the rules of the P.G. Council and P.G. Hostels, framed by the Berhampur University and if at any time instance of breach of these rules, indiscipline, disobedience or misconduct or involvement in ragging is found against me, my name shall be struck off from the rolls of the University.

I have understood the various provisions and rules of eligibility and admission to various P.G. Departments of Berhampur University as mentioned in the Prospectus supplied to me along with the application form and I undertake to abide by any decision taken by the University authorities in regard to my eligibility and admission into P.G. Departments.

Date : .....

**Full Signature of the Applicant**

**Check List of Enclosures:**

**The application should be accompanied by the following documents.**

- Two recent passport size photographs duly attested by gazetted officer.
- Self attested copies of all mark sheets and certificates of all the examinations passed (HSC or equivalent, Intermediate/+2, B.A./B.Sc./B.Com./B.E.S./B.I.T./B.E./LL.B/M.B.B.S./+3 Degree etc., M.A. History/Archaeology/Indian Culture). Candidates should submit copies of the mark-sheets of 1st year, 2nd year and Final Year examinations of the B.A./B.Sc./B.Com.
- Duly filled-in prescribed Affidavits (Annexure-I and II) in non-judicial stamp paper in original are to be submitted in case you are admitted .
- Attested copies of certificate(s) in support of claim, if any, for a seat against the reserved quota as specified in item (8) of the application form.
- Money receipt in original issued by the P.G. Central Office in support of purchase of the application form. For on-line applicants as well as applicants who used downloaded PDF application this is not applicable.
- Declaration as specified in the prospectus.
- Two self addressed envelopes (22 cm x 10 cm).
- Self attested copy of Registration Receipt (for Berhampur University candidates).
- Bank Draft in original for the amount as stipulated at provision VIII of the prospectus towards Admission Test/Processing Fee.

**Note: Application incomplete in any respect is liable to be summarily rejected. Further, application which do not confirm to the prescribed on-line or PDF form will also be summarily rejected.**

**ANNEXURE - I**

**AFFIDAVIT BY THE STUDENT**

I, ..... (full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms. ...., having been admitted to .....(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_day of \_\_\_\_\_ month of \_\_\_\_year.

\_\_\_\_\_  
Signature of deponent  
Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at .....(place) on this the .....(day) of .....(month),..... (year) .

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the ..... (day) of .....(month), .....(year) after reading the contents of this affidavit.

OATH COMMISSIONER

**ANNEXURE - II**

**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. .... (full name of parent/guardian) father/mother/guardian of..... (full name of student with admission/registration/enrolment number), having been admitted to .....(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_day of \_\_\_\_\_ month of \_\_\_\_\_year.

\_\_\_\_\_  
Signature of deponent  
Name:  
Address:  
Telephone/Mobile No.:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at .....(place) on this the ....(day) of ....(month) , ..... (year) .

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the .....(day) of .....(month), ..... (year ) after reading the contents of this affidavit.

OATH COMMISSIONER

# ADMIT CARD

## FOR ADMISSION TEST

(Applicable for the Departments where Admission Tests are conducted)

Letter No. \_\_\_\_\_, Date. \_\_\_\_\_

Index No.....

**DEPARTMENT OF .....**

Name of the Candidate : \_\_\_\_\_

Admission Test Roll No. : \_\_\_\_\_

**You have been provisionally allowed to appear at the Admission Test, 2010 for  
..... Course to be held at P.G. Central Office,  
Berhampur University, Bhanja Bihar at ..... on .....**

**Full Signature of the Applicant**

**Head of the Department**

**Full Signature of the Applicant**

(to be signed in the presence of Invigilator)

Paste your recent  
passport size photograph  
duly attested at the front.

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### INDEX LETTER

(Address to be filled in by the Candidate)

Name : .....

Place : .....

P.O. : .....

District : ..... State .....

Pin Code : .....

Affix Rs.6/-  
Postage  
Stamp here

## INSTRUCTIONS TO THE CANDIDATES APPEARING AT THE ADMISSION TEST

1. Produce the **Admit Card** during the Test on demand.
2. The Hall shall open 15 minutes before the commencement of Test. Examinees must bring their own blue/black ballpoint pen. No paper or material other than **Admit Card** shall be allowed to be in possession of the candidates during the Test.
3. Candidates are not allowed to leave the Hall during the period of Test. Temporary absence from the hall is not ordinarily permissible. However, only after completion of one hour from the commencement of the Test, a candidate may be allowed under extraordinary circumstances to leave the hall temporarily for not more than three minutes with the permission of the Centre Superintendent.
4. Candidates should write only on the answer sheet supplied and should not make note on any other paper. While answering, they must use blue/black ballpoint pens only.
5. Candidates are not allowed to leave any identifying mark(s) anywhere on the answer sheet other than those required at specified places. Violation of this rule shall amount to adopting unfair means. Resort to any such unfair means or soliciting help from co-examinees or any other person or misbehaviour of any kind will automatically disqualify the candidate. For this purpose the report of the Invigilator/Examiner is sufficient.
6. For any other rules not provided for in these instructions the decision of the Head of the Department concerned shall be final and binding.
7. If you have submitted Mark Sheet in grade scale, you are required to produce immediately the equivalent marks from the institution which has issued that mark sheet.
8. Your eligibility is subject to the condition that your qualifying degree is equivalent to the corresponding Degree of Berhampur University.
9. Ineligible candidates as per the provisions in the prospectus are advised not to appear at the Test.
10. **Mobile Phone, Pager, Calculator etc. SHALL NOT be allowed in the Examination Hall.**

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## BERHAMPUR UNIVERSITY

FOR ADMISSION TO \_\_\_\_\_ COURSE, 2010-11

Index No. ....

Date .....

The undersigned acknowledges the receipt of your application for admission. You are required to quote the above Index Number in all correspondence regarding your admission.

**Head of the Department**